



Mitsubishi Caterpillar Forklift America

Supplier Training Guide

Logistics



SupplierNet & LeanCor LLC Systems
Revision 1.0

For LeanCor Questions, please contact:
Phone: 877-209-7313
Email: mcfa-team@leancor.com

For MCFA Questions, please contact:
MCFA Planner:

Sharon Heivilin	713-365-1028
Kelly Hsu	713-365-2045
Tommy Li	713-365-1763
Marci Wiechart	713-365-1795

Table of Contents

Introduction	3
Purpose	3
SupplierNet: Entering MCFA Orders	3
Change requests	17
Tracking & BOL's	17
MCFA Policy Guidelines	19

Introduction

Mitsubishi Caterpillar Forklift America (MCFA) has partnered with LeanCor LLC to manage their inbound and outbound freight. MCFA users and Production Suppliers will submit their orders for pickup using SupplierNet. Shipments can be tracked using the LeanCor Pipeline Visibility System.

Process Overview:

Suppliers will notify LeanCor of orders ready for pickup via SupplierNet. This information will be automatically transmitted to LeanCor's system, which will optimize shipments and create load plans. Carriers will then be assigned and the relevant shipment information will be visible for tracking in LeanCor's system (i.e.: Pickup Date, Carrier Name). Once a shipment is booked with a carrier, a Load Tender Notification email will be sent to the supplier. Suppliers can view their load details online via LeanCor's website so that they are able to have visibility of their shipments from pickup to delivery.

Purpose

This document is designed to be a reference guide for MCFA users and Suppliers using SupplierNet and LeanCor for logistics.

The 5 steps for completing an MCFA pick-up request include the following:

- Gain access to SupplierNet
- Enter in an order with origin, destination, & date the shipment will be ready for pickup, amount of floor space required (on a truck), weight, and reference information.
- Once a carrier is selected, print the Bill of Lading information from LeanCor's Pipeline Visibility System.
- When the product is picked up, use SupplierNet to enter PO's, parts, and quantities shipped.
- After the product is shipped, use the LeanCor Pipeline Visibility System to trace the status of the shipment.

SupplierNet: Entering MCFA Orders

Below are the instructions for submitting orders to LeanCor via SupplierNet.

SupplierNet Pick-Up Request Entry

1. Select Supply Chain Management

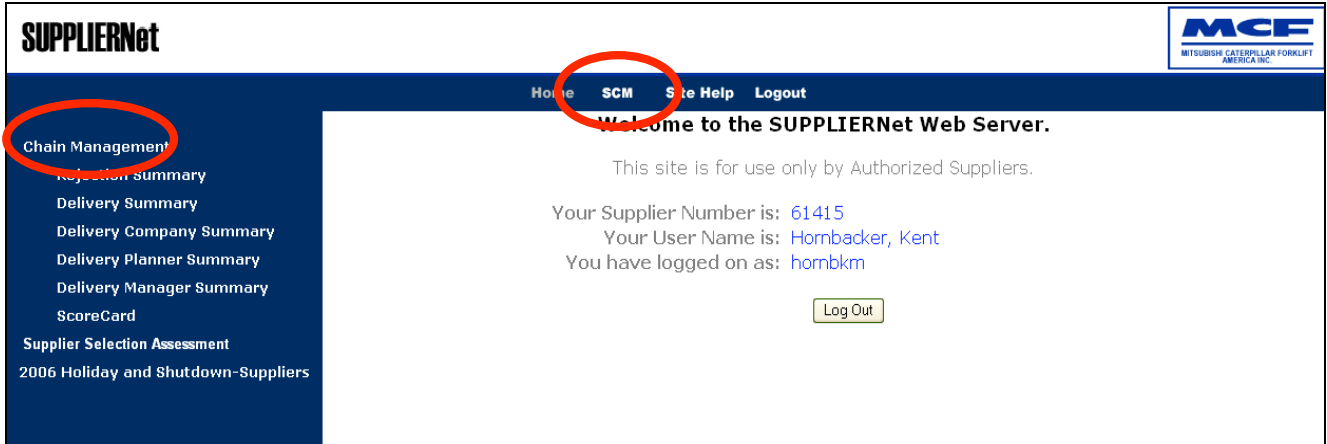


Fig 1.0

2. Select "Due This Week"

The screenshot shows the 'Gross Supplier Requirements' page for supplier 61415, specifically for 'PRECISION HYD. CYLINDERS'. The 'Due This Week' link in the top navigation bar is circled in red. Below the navigation bar, there are links for Purchase Orders, Gross Requirements, Net Requirements, Due This Week, What's New?, and Download. The main content area displays the title 'Gross Supplier Requirements 61415 - PRECISION HYD. CYLINDERS' and a 'Display Next Requirements Dates' button. Below this is a table of requirements with columns for Part Number, Part Description, Planner Information, PKG Qty, Use Flg, and dates from 08-24-2006 to 11-06-2006, along with a Total Amount column.

Part Number	Part Description	Planner Information	PKG Qty	Use Flg	08-24-2006	09-11-2006	09-18-2006	09-25-2006	10-02-2006	10-09-2006	10-16-2006	10-23-2006	10-30-2006	11-06-2006	Total Amount
9305110030	CYLINDER,LIFT S775	ACD	1	0	0	3/3	1/4	2/6	2/8	2/10	3/13	4/17	3/20	3/23	34
9305110040	CYLINDER,LIFT S850	ACD	30	0	54/154	55/109	41/150	44/194	43/237	44/261	101/382	58/440	70/510	736	
9305110050	CYLINDER,LIFT S900	ACD	1	0	0/0	0/0	0/0	0/0	0/0	0/0	0/0	0/0	0/0	4	
9305110060	CYLINDER,LIFT S980	ACD	1	0	2/2	2/4	3/7	3/10	2/12	2/14	3/17	3/20	3/23	33	
9305112030	CYLINDER,LIFT S775	ACD	1	7	3/10	1/11	1/12	1/13	2/15	1/16	2/18	1/19	1/20	23	
9305112040	CYLINDER,LIFT S850	ACD	30	0	196/196	155/351	112/463	122/585	137/722	138/880	250/1110	112/1222	122/1344	1839	
9305112050	CYLINDER,LIFT S905	ACD	1	0	0/0	0/0	0/0	0/0	0/0	4/4	11/15	6/21	5/26	51	

Fig 2.0

3. Select Request Form link.

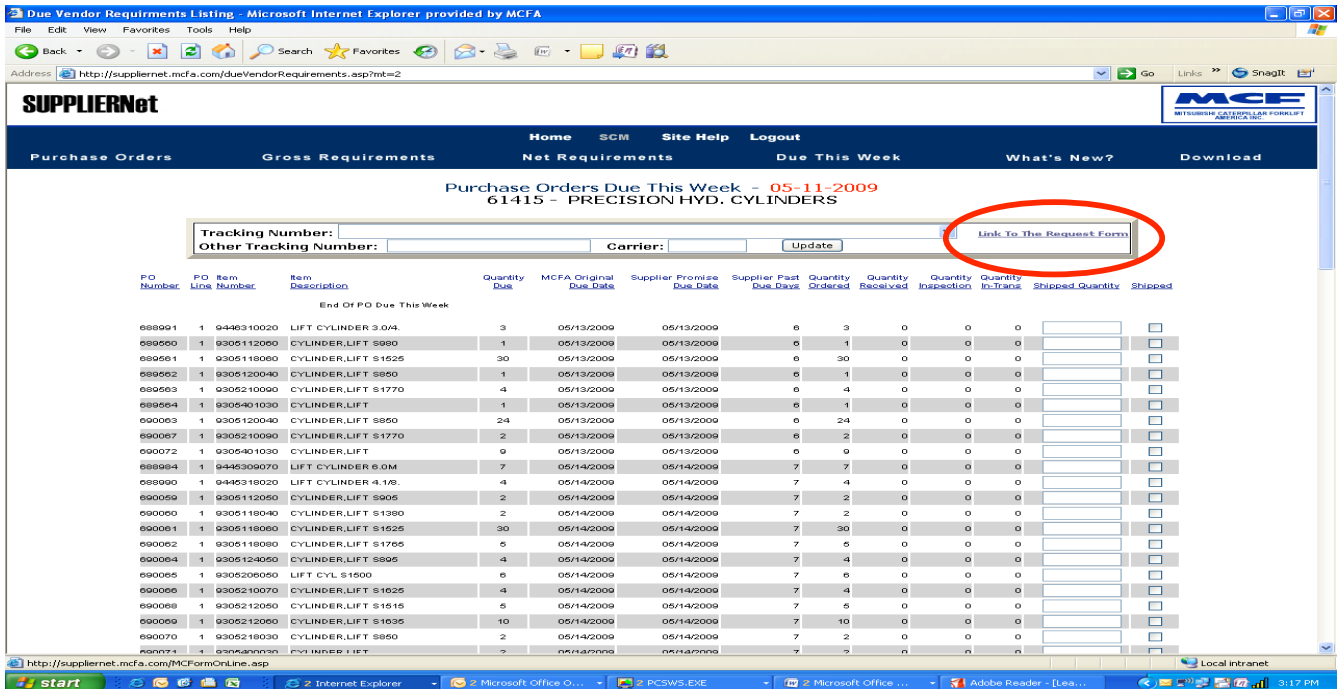


Fig 3.0

Material Pick Up Ticket Creation

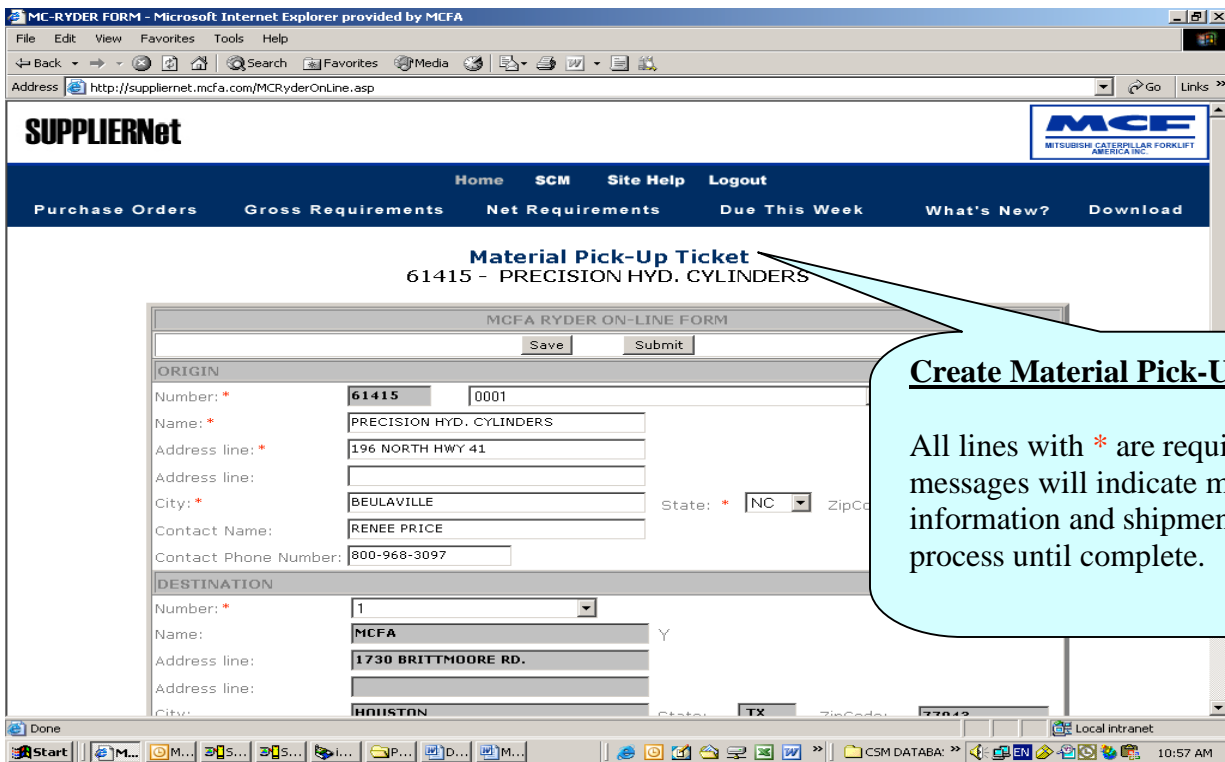


Fig 4.0

Shipment Origin (Pick Up location)

SUPPLIERNet

Home SCM Site Help Logout

Purchase Orders Gross Requirements Net Requirements Due This Week What's New? Download

Material Pick-Up Ticket
61415 - PRECISION HYD. CYLINDERS

MCFA RYDER ON-LINE FORM

Save Submit

ORIGIN

Number: * 61415 0001

Name: * PRECISION HYD. CYLINDERS

Address line: * 196 NORTH HWY 41

Address line:

City: * BEULAVILLE State:

Contact Name: RENEE PRICE

Contact Phone Number: 800-968-3097

DESTINATION

Number: * 1

Name: MCFA Y

Address line: 1730 BRITTMOORE RD.

Address line:

City: HOUSTON State:

Fig 5.0

Shipment Destination (Delivery location)

Origin will default to the MCFA Supplier Master address.
Alternate Origin addresses can be entered here. When the Pick-Up Ticket is saved or submitted the address will be saved for future use in the drop down window.

Please check for address accuracy. Notify MCFA Planner of errors before submitting shipment!

MC RYDER FORM - Microsoft Internet Explorer provided by MCFA

File Edit View Favorites Tools Help

Address http://supplernet.mcfa.com/MCRyderOnline.asp

Save Submit

ORIGIN

Number: * 61415 0001

Name: * PRECISION HYD. CYLINDERS

Address line: * 196 North Hwy 41

City: * Beulaville State: * NC ZipCode: * 285181589

Contact Name: Renee (Price) Martin

Contact Phone Number: 800-968-3097

DESTINATION

Number: * 1

Name: MCFA

Address line: 1730 BRITTMOORE RD.

City: Houston

DATES

Ready Date: * 4/4/2007 Premium Freight Author

MCFA Dock Date: * 4/9/2007 Calculate Dates

FREIGHT INFORMATION

Pallet Position: * 01 Total Weight In Lbs: *

EXTENDED ATTRIBUTES

Commodity Type: * GENERAL FREIGHT Freight Class: * 77.5

Fig 6.0

Shipment Ready Date

Destination will default to the MCFA Receiving Warehouse address.
Alternate Destination Some alternate destinations are available (for drop shipments). If you require a destination that is not available, notify your MCFA planner.

Fig 7.0

Ready Date will default to 48 hours from current date. If an earlier Ready Date is input, an error message will be displayed, the shipment will not be submitted, and the Supplier must contact your MCFA Planner for early pick up arrangements.

Please Note: LeanCor requires **48 hours notice** prior to pickup date. Pickup date is driven by published transit standards (as shown in attached transit time guide). See MCFA Policy Guidelines.

Example: Supplier is shipping from Louisiana and has a required delivery date of Friday. Pickup date would be Wednesday (2 days transit from LA to So. TX). Pickup request must be submitted no later than Monday.

MCFA Dock Date

MC-RYDER FORM - Microsoft Internet Explorer provided by MCFA

File Edit View Favorites Tools Help

Address http://supplernet.mcfa.com/MCRyderOnLine.asp

Save Submit

ORIGIN

Number: * 61415 0001

Name: * PRECISION HYD. CYLINDERS

Address line: * 196 North Hwy 41

City: * Beulaville State: * NC ZipCode: * 285181589

Contact Name: Renee (Price) Martin

Contact Phone Number: 800-968-3097

DESTINATION

Number: * 1

Name: MCFA

Address line: 1730 BRITTMOORE RD.

City: Houston State: TX ZipCode: 77043

DATES

Ready Date: * 4/4/2007 Premium Freight Authorization:

MCFA Dock Date: * 4/9/2007 Calculate Dates

FREIGHT INFORMATION

Pallet Position: * 01 Total Weight In Lbs.

EXTENDED ATTRIBUTES

Commodity Type: * GENERAL FREIGHT Freight Class: *

Fig 8.0

MCFA Dock Date will default based on the published transit times from the **Ready Date** (once the Calculate Dates button is clicked). If an earlier Dock Date is input, an error message will be displayed and the shipment will not be submitted. The Supplier must communicate with your MCFA Planner for authorization and special arrangements.

Shipment Pallet Positions

MC-RYDER FORM - Microsoft Internet Explorer provided by MCFA

File Edit View Favorites Tools Help

Address: http://supplinet.mcfa.com/MCRyderOnline.asp

Contact Name: Renee (Price) Martin

Contact Phone Number: 800-968-3097

DESTINATION

Number: * 1

Name: MCFA

Address line: 1730 BRITTMOORE RD.

City: Houston State: TX ZipCode: 77043

DATES

Ready Date: * 4/4/2007 Premium Freight Authorization:

MCFA Dock Date: * 4/9/2007 Calculate Dates

FREIGHT INFORMATION

Pallet Position: * 01 Total Weight In Lbs: * (Must Not Exceed 44000 Lbs - No ", ")

EXTENDED ATTRIBUTES

Commodity Type: * GENERAL FREQ

SHIPMENT INFORMATION

Number Of Pallets: * 01

Supplier Number: 61415

Copyright © 2003 by MCFA. All Rights Reserved.

Local intranet 3:37 PM Monday 4/2/2007

Fig 9.0

Enter the number of **Pallet Positions**.

This is a required field which will indicate how much floor space your order will require. If you have stackable pallets, you only need to count the pallet that will be physically touching the truck's floor.

Example:

2 stackable units = 1 Pallet Position

2 stackable + 2 non-stackable = 3 Pallet Positions

Calculations are based on standard-sized pallets.

(Standard is 48 in x 48 in)

If you use an oversized pallet, it will count as two pallet positions.

Maximum no. of pallet positions is 26.

This field is **critical** for accurate load building. Please do not hesitate to contact your planner (on cover page) with any questions or concerns.

Shipment Weight

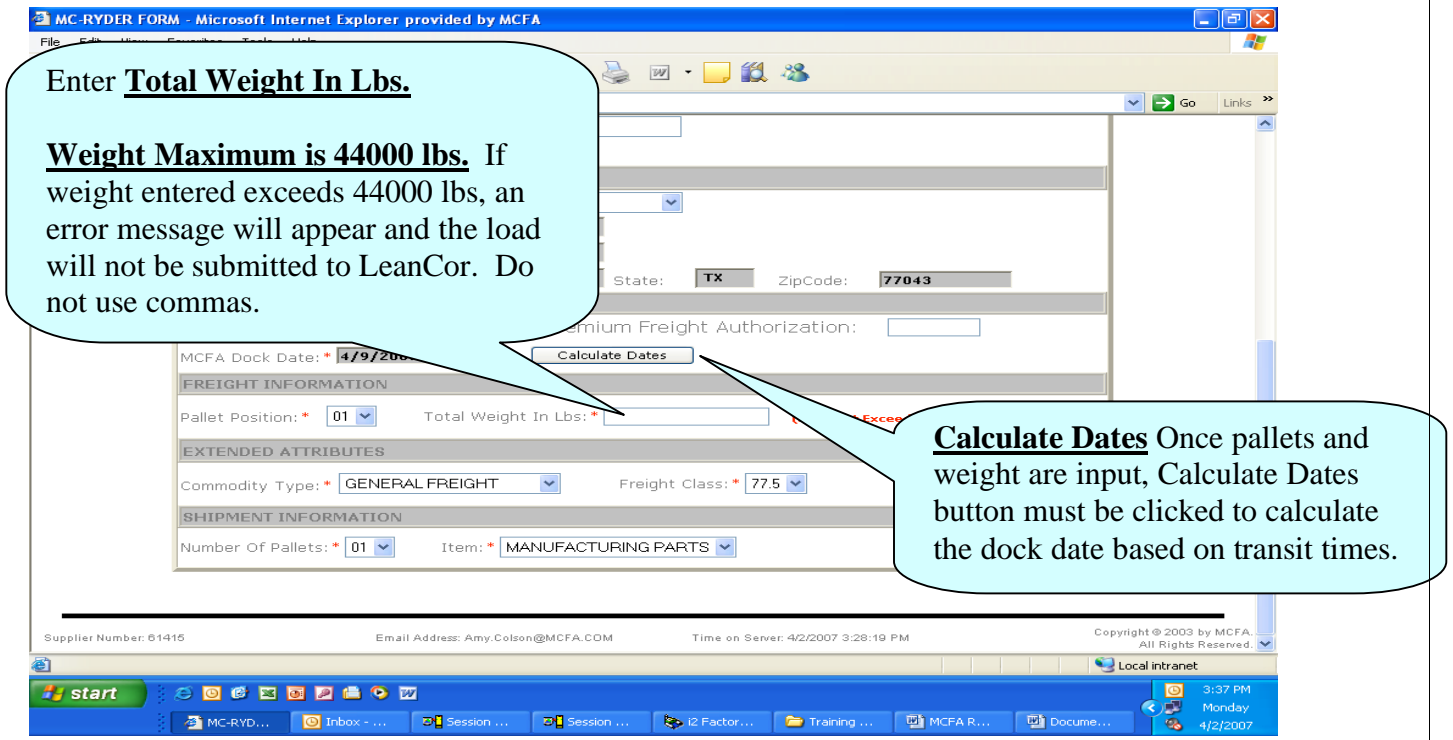


Fig 10.0

Shipment Commodity Type

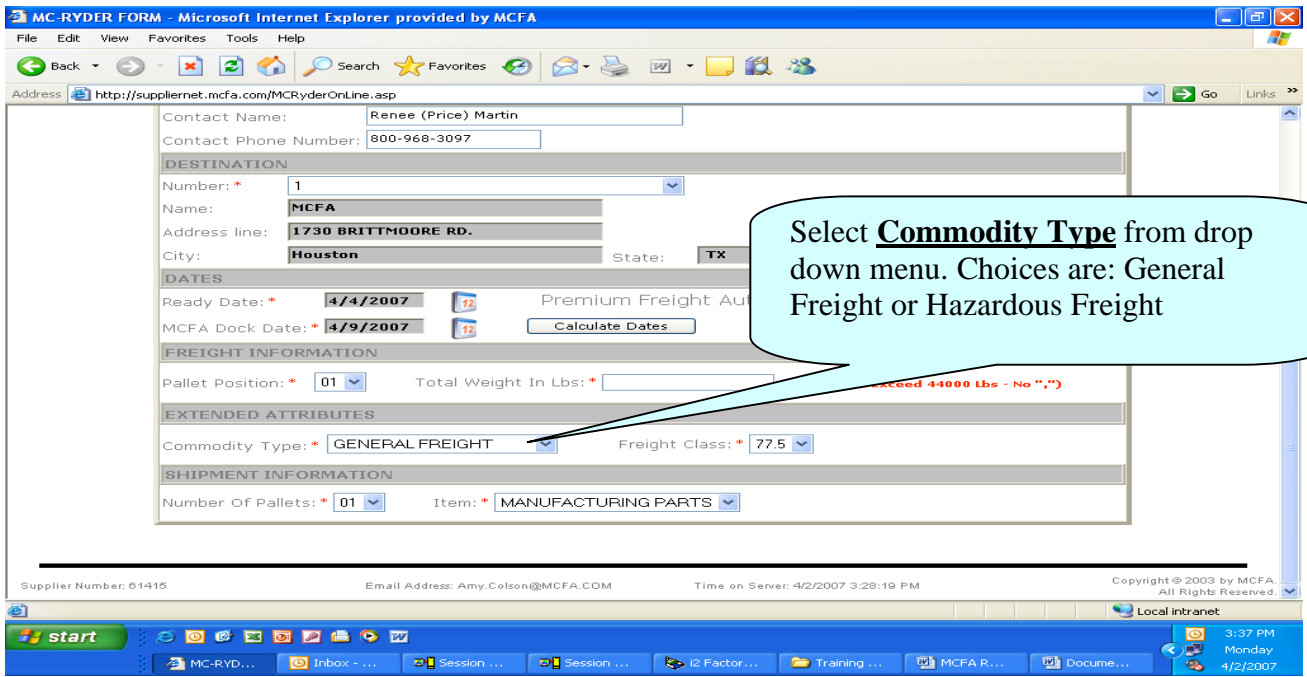


Fig 11.0

Shipment Freight Class

Supplier Number: 61415 Email Address: Amy.Colson@MCFA.COM Time on Server: 9/31/2006 11:08:26 AM Copyright © 2003 by MCFA. All Rights Reserved.

Fig 12.0

Pallet Quantity and Item Type

Supplier Number: 61415 Email Address: Amy.Colson@MCFA.COM Time on Server: 4/2/2007 3:28:19 PM Copyright © 2003 by MCFA. All Rights Reserved.

Fig 13.0

NOTE: Once all data is entered, you must click on “Calculate Dates” to allow system to calculate dock date based on transit time tables.

Shipment Save or Submission

The screenshot shows the 'Material Pick-Up' form for '61415 - PRECISION HYD. CYLINDERS'. The form is titled 'MCFE REQUEST ON-LINE FORM' and includes sections for ORIGIN, DESTINATION, DATES, FREIGHT INFORMATION, and SHIPMENT INFORMATION. Two callout boxes are present: one pointing to the 'Save' button and another pointing to the 'Submit' button.

Save button callout: Select the **Save** button (not required) to save the current shipment information. This will overwrite any previously **saved** INPUT, but will **not** submit the request to LeanCor.

Submit button callout: Click on the **Submit** button to send the shipment to LeanCor.

Fig 14.0

Shipment Confirmation

The screenshot shows the 'Tracking Number' page for '61415 - PRECISION HYD. CYLINDERS'. The page displays the tracking number '10000132' with a 'Link' button next to it. A callout box points to the tracking number.

Tracking Number: **10000132** [Link](#)

Once shipment is submitted, SupplierNet will return the MCFE tracking number that is assigned to the submission.

Fig 15.0

The submitted shipments will be transmitted electronically to LeanCor's system. Once shipments are consolidated and the assigned carrier has accepted the load tender, a Load

Tender Notification email (Fig. 16.0) will be sent to the supplier contacts. This notification will provide the carrier, load number, and pickup date and time.

Sent to: <supplier email> ; EngineeringMonitor@leancor.com
 Subject: Load Tender Notification: (<customer name>) <supplier name>, <vendor number>, <pickup date>, <route name>

A load has been booked for <supplier name> under route <route name>

Carrier: <Carrier name>
 Load Number: <Route Number>
 Your Local Pickup Time is : <ETA Date>, <ETA Time>

Please contact mcfa-team@leancor.com if you have any questions.

Fig. 16.0

Load Number Assignment

The screenshot shows the SUPPLIERNet interface with a table of purchase orders. A callout box points to a specific row with the following details:

PO Number	PO Line Number	Item Description	Wt.	PHPOS	QTY	Pal	P/U Date	LD#
20010155			25,000	18	22		2009/05/12	

Fig 17.0

Shipment Detail Update

Once the shipment has been tendered, a load number is assigned and will be displayed next to the specific MCFA tracking number that it applies to.

The supplier can search on this number in LeanCor’s system for shipping details, carrier information, or to print a Bill of Lading.
Please note: If you use your own BOL, you must include the load number on it. You must also note “3rd party billing” on the BOL.

Purchase Orders Due This Week - 05-11-2009
61415 - PRECISION HYD. CYLINDERS

Tracking Number: 120010155 Wt: 22.000 PH POS: 1 QTY: Pal: 17 P/U Date: 2009/05/05 LD#: 57

Other Tracking Number: Carrier: Update

PO Number	PO Item Line Number	Item Description	Quantity Bus	MCFE Original Bus Date	Supplier Promise Bus Date	Supplier Fast Bus Date	Quantity Received	Quantity Inspection	Quantity In-Trans	Shipped Quantity	Shipped
689991	1	9446310020 LIFT CYLINDER	3	05/13/2009	05/13/2009	6	0	0	0		<input type="checkbox"/>
689560	1	9305112060 CYLINDER,LIF	30	05/13/2009	05/13/2009	6	0	0	0		<input type="checkbox"/>
689551	1	9305118060 CYLINDER,LIF	30	05/13/2009	05/13/2009	6	0	0	0		<input type="checkbox"/>
689552	1	9305120040 CYLINDER,LIF	30	05/13/2009	05/13/2009	6	0	0	0		<input type="checkbox"/>
689553	1	9305210090 CYLINDER,LIF	4	05/13/2009	05/13/2009	6	0	0	0		<input type="checkbox"/>
689554	1	9305401030 CYLINDER,LIF	1	05/13/2009	05/13/2009	6	0	0	0		<input type="checkbox"/>
600063	1	9305120040 CYLINDER,LIF	24	05/13/2009	05/13/2009	6	0	0	0		<input type="checkbox"/>
600067	1	9305210090 CYLINDER,LIF	2	05/13/2009	05/13/2009	6	0	0	0		<input type="checkbox"/>
600072	1	9305401030 CYLINDER,LIF	9	05/13/2009	05/13/2009	6	0	0	0		<input type="checkbox"/>
688984	1	9445309070 LIFT CYLINDER	7	05/14/2009	05/14/2009	6	0	0	0		<input type="checkbox"/>
689990	1	9445318020 LIFT CYLINDER	4	05/14/2009	05/14/2009	6	0	0	0		<input type="checkbox"/>
690059	1	9305112050 CYLINDER,LIF	2	05/14/2009	05/14/2009	6	0	0	0		<input type="checkbox"/>
690060	1	9305118040 CYLINDER,LIF	2	05/14/2009	05/14/2009	6	0	0	0		<input type="checkbox"/>
690061	1	9305118060 CYLINDER,LIF	30	05/14/2009	05/14/2009	6	0	0	0		<input type="checkbox"/>
690062	1	9305118080 CYLINDER,LIF	5	05/14/2009	05/14/2009	6	0	0	0		<input type="checkbox"/>
690064	1	9305124050 CYLINDER,LIF	4	05/14/2009	05/14/2009	6	0	0	0		<input type="checkbox"/>
690065	1	9305206050 LIFT CYLINDER	6	05/14/2009	05/14/2009	6	0	0	0		<input type="checkbox"/>
690066	1	9305210070 CYLINDER,LIF	4	05/14/2009	05/14/2009	6	0	0	0		<input type="checkbox"/>
690068	1	9305212050 CYLINDER,LIF	5	05/14/2009	05/14/2009	6	0	0	0		<input type="checkbox"/>
690069	1	9305212060 CYLINDER,LIF	10	05/14/2009	05/14/2009	6	0	0	0		<input type="checkbox"/>
690070	1	9305218030 CYLINDER,LIF	2	05/14/2009	05/14/2009	6	0	0	0		<input type="checkbox"/>
690074	1	9305401030 CYLINDER,LIF	7	05/14/2009	05/14/2009	6	0	0	0		<input type="checkbox"/>

Fig 18.0

After the shipment has been picked up, the supplier must update SupplierNet with **Shipped PO's, P/N's and Quantities for a specific Tracking Number.**

Choose Tracking Number from dropdown box (must be selected/highlighted prior to clicking Update button).

OR
If shipment is via carrier other than LeanCor, **input the Tracking Number and Carrier** in the Other Tracking Number/Carrier boxes.

Due Vendor Requirments Listing - Microsoft Internet Explorer provided by MCFA

Address: http://suppliernet.mcfa.com/dueVendorRequirements.asp?mt=2

SUPPLIERNET MCFE MITSUBISHI CATERPILLAR FORKLIFT AMERICA INC.

Home SCM Site Help Logout

Purchase Orders Gross Requirements Net Requirements Due This Week What's New? Download

Purchase Orders Due This Week - 05-11-2009
61415 - PRECISION HYD. CYLINDERS

Tracking Number: 20010155 Wt: 22,000 PH POS: 1 QTY Pal: 17 P/U Date: 2009/05/05 LD#: 57 [Link To The Request Form](#)

Other Tracking Number: Carrier:

PO Number	PO Line Number	Item Description	Quantity Due	MCFA Original Due Date	Supplier Promise Due Date	Supplier Pk Due Date	Quantity Ordered	Quantity Received	Quantity Inspection	Quantity In-Transit	Shipped Quantity	Shipped
End Of PO Due This Week												
689991	1	9446310020 LIFT CYLINDER 3.04L	3	05/13/2009	05/13/2009		6	3	0	0	<input type="text"/>	<input type="checkbox"/>
689950	1	9305112060 CYLINDER,LIFT S980	1	05/13/2009	05/13/2009		6	1	0	0	<input type="text"/>	<input type="checkbox"/>
689951	1	9305118060 CYLINDER,LIFT S1525	30	05/13/2009	05/13/2009		6	30	0	0	<input type="text"/>	<input type="checkbox"/>
689952	1	9305120040 CYLINDER,LIFT S850	1	05/13/2009	05/13/2009		6	1	0	0	<input type="text"/>	<input type="checkbox"/>
689953	1	9305210090 CYLINDER,LIFT S1770	4	05/13/2009	05/13/2009		6	4	0	0	<input type="text"/>	<input type="checkbox"/>
689954	1	9305401030 CYLINDER,LIFT	1	05/13/2009	05/13/2009		6	1	0	0	<input type="text"/>	<input type="checkbox"/>
690063	1	9305120040 CYLINDER,LIFT S850	24	05/13/2009	05/13/2009		6	24	0	0	<input type="text"/>	<input type="checkbox"/>
690067	1	9305210090 CYLINDER,LIFT S1770	2	05/13/2009	05/13/2009		6	2	0	0	<input type="text"/>	<input type="checkbox"/>
690072	1	9305401030 CYLINDER,LIFT	9	05/13/2009	05/13/2009		6	9	0	0	<input type="text"/>	<input type="checkbox"/>
689984	1	9446309070 LIFT CYLINDER 6.0M	7	05/14/2009	05/14/2009		7	7	0	0	<input type="text"/>	<input type="checkbox"/>
689990	1	9446318020 LIFT CYLINDER 4.1L8.	4	05/14/2009	05/14/2009		7	4	0	0	<input type="text"/>	<input type="checkbox"/>
990059	1	9305112050 CYLINDER,LIFT S905	2	05/14/2009	05/14/2009		7	2	0	0	<input type="text"/>	<input type="checkbox"/>
690060	1	9305118040 CYLINDER,LIFT S1380	2	05/14/2009	05/14/2009		7	2	0	0	<input type="text"/>	<input type="checkbox"/>
690061	1	9305118060 CYLINDER,LIFT S1525	30	05/14/2009	05/14/2009		7	30	0	0	<input type="text"/>	<input type="checkbox"/>
690062	1	9305118080 CYLINDER,LIFT S1765	5	05/14/2009	05/14/2009		7	5	0	0	<input type="text"/>	<input type="checkbox"/>
690064	1	9305124050 CYLINDER,LIFT S895	4	05/14/2009	05/14/2009		7	4	0	0	<input type="text"/>	<input type="checkbox"/>
690065	1	9305206050 LIFT CYL S1500	6	05/14/2009	05/14/2009		7	6	0	0	<input type="text"/>	<input type="checkbox"/>
690066	1	9305210070 CYLINDER,LIFT S1625	4	05/14/2009	05/14/2009		7	4	0	0	<input type="text"/>	<input type="checkbox"/>
690068	1	9305212050 CYLINDER,LIFT S1515	5	05/14/2009	05/14/2009		7	5	0	0	<input type="text"/>	<input type="checkbox"/>
690069	1	9305212060 CYLINDER,LIFT S1635	10	05/14/2009	05/14/2009		7	10	0	0	<input type="text"/>	<input type="checkbox"/>
690070	1	9305218030 CYLINDER,LIFT S850	2	05/14/2009	05/14/2009		7	2	0	0	<input type="text"/>	<input type="checkbox"/>
690074	1	9305218030 CYLINDER,LIFT S850	2	05/14/2009	05/14/2009		7	2	0	0	<input type="text"/>	<input type="checkbox"/>

Fig 19.0

Once the tracking number is selected or input, enter the shipped quantity for each PO on the load. If the entire order is shipped, checking the 'Shipped' box will default the total quantity as shipped.

Select **Update** button.

The quantity shipped will be displayed in the 'Quantity In-Transit' column.

Shipments In Transit

Purchase Orders Due This Week - 05-11-2009
62913 - ENTERPRISE WELDING & FAB

Tracking Number:
Other Tracking Number: Carrier: [Link To The Request Form](#)

PO Number	PO Line Number	Item Description	Quantity	MCFCA Original Due Date	Supplier Promise Due Date	Supplier Past Due Days	Quantity Ordered	Quantity Received	Quantity Inspection	Quantity In-Transit	Quantity Shipped	Shipped
End Of PO Due This Week												
675709	1	97F1206700 RAIL, SIDE R.H.	25	05/11/2009	05/11/2009	-4	25	0	0	25		<input type="checkbox"/>
683292	1	91A1410100 PLATE	400	05/11/2009	05/11/2009	-4	400	0	0	400		<input type="checkbox"/>
684678	1	91C1000350 SUPPORT	200	05/11/2009	05/11/2009	-4	200	0	0	200		<input type="checkbox"/>
684682	1	9370401600 BRACKET, STROBE LIGHT	60	05/11/2009	05/11/2009	-4	60	0	0	60		<input type="checkbox"/>
684900	1	9431016300 GUARD, CHAIN L.H.	250	05/11/2009	05/11/2009	-4	250	0	0	250		<input type="checkbox"/>
684992	1	97E1110500 PLATE, RETAINER	44	05/11/2009	05/11/2009	-4	44	0	0	44		<input type="checkbox"/>
685891	1	9371100330 SUPPORT	150	05/11/2009	05/11/2009	-4	150	0	0	150		<input type="checkbox"/>
685893	1	9449803113 PLATE	195	05/11/2009	05/11/2009	-4	195	0	0	194		<input type="checkbox"/>
685884	1	97F1200600 RIGHT SIDE SHEET ASS	20	05/11/2009	05/11/2009	-4	20	0	0	20		<input type="checkbox"/>
685880	1	97G1302700 SUPPORT	50	05/11/2009	05/11/2009	-4	50	0	0	48		<input type="checkbox"/>
685908	1	9411108100 GUARD, CHAIN R.H.	150	05/11/2009	05/11/2009	-4	150	0	0	150		<input type="checkbox"/>
687641	1	9049972730 BOARD DASH C2-3T MIT	10	05/11/2009	05/11/2009	-4	10	0	0	10		<input type="checkbox"/>
687642	1	9049972740 BOARD DASH C2-3T CAT	40	05/11/2009	05/11/2009	-4	40	0	0	40		<input type="checkbox"/>
687643	1	9049972760 BOARD DASH PIT CAT	4	05/11/2009	05/11/2009	-4	4	0	0	4		<input type="checkbox"/>
			10			-4	10	0	0	10		<input type="checkbox"/>
			50			-4	50	0	0	50		<input type="checkbox"/>
			11			-4	11	0	0	11		<input type="checkbox"/>
			30			-4	30	0	0	30		<input type="checkbox"/>
			60			-4	60	0	0	60		<input type="checkbox"/>
			50			-4	50	0	0	50		<input type="checkbox"/>
			25			-4	25	0	0	25		<input type="checkbox"/>
			25			-4	25	0	0	25		<input type="checkbox"/>
			50			-4	50	0	0	50		<input type="checkbox"/>
685989	1	9421112500 GUARD, CHAIN R.H.	250	05/18/2009	05/18/2009	-11	250	0	0	0		<input type="checkbox"/>
684996	1	97F1202211 PLATE, RAIL R.H.	25	05/18/2009	05/18/2009	-11	25	0	0	0		<input type="checkbox"/>
685880	1	9370112700 DOWL, FAN	14	05/18/2009	05/18/2009	-11	14	0	0	0		<input type="checkbox"/>

Done

Fig 20.0

Shipment Detail

Purchase Orders Due This Week Shipped Messages
64621 - ADVANCED STEEL TECHNOLOGY-KRC-

PO Number	PO Line Number	Shipped Date	Quantity	Shipped User	Who	IP Address	Status	Sent	MCFCA Number	Other Number	Carrier	Ryder Number
453059	1	93E1010711 04/02/2007	100	98462100	98462100	12.155.201.153			120002151			3696420

Supplier Number: 64621 Em. Copyright © 2003 by MCFCA. All Rights Reserved.

Done

Fig 21.0

From the In-Transit screen, the user can track the shipment in LeanCor's system. Click on the Load Number to go directly to the LeanCor login screen. Login in with your user name and password, and access the shipping details, carrier information, and additional information as needed.

Change requests

If you must make a change in your order after it has been submitted (cancellation, p/u date change, weight change, pallet quantity), you must request the change through your assigned MCFA planner. If MCFA approves of the change, they will forward a Change Request form to LeanCor for changes to the order.

Tracking & BOL's

Access to LeanCor's Pipeline Visibility System is granted by requesting access via your MCFA Planner.

The website address is: <http://mcfa.weblinx2.leancor.com/logins>. User name and password are case sensitive.

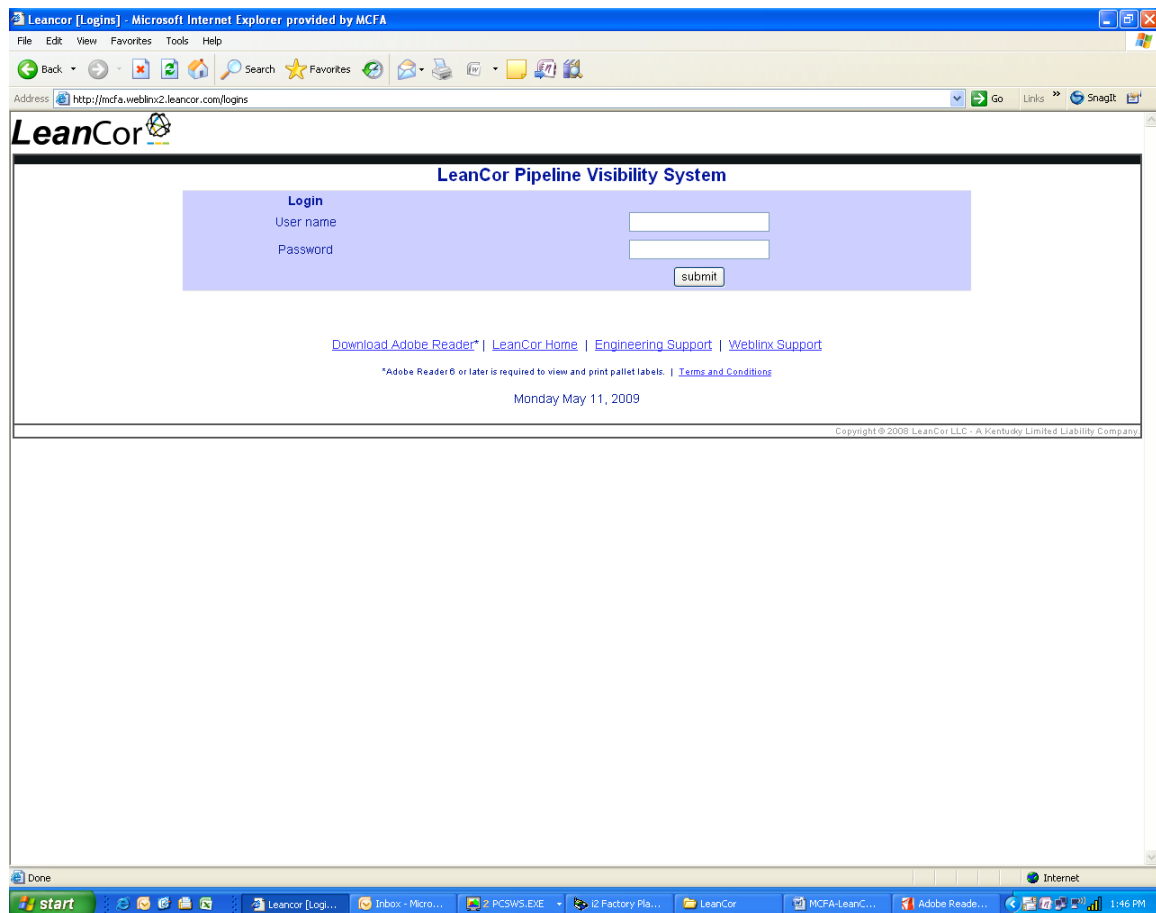
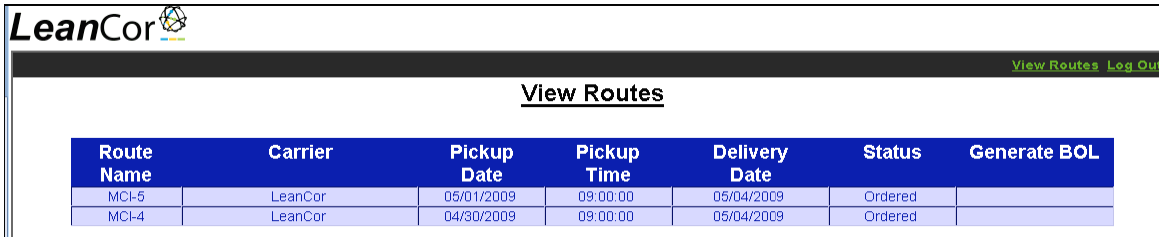


Fig. 22.0

Tracking Loads

Use the LeanCor Pipeline Visibility System to track your freight. After logging in, the route list shown in Fig. 23.0 will be displayed. You can check the status of your shipment at any time (status codes are: Routed/Booked/In Transit/Delivered). Click on the route name for the load to review to see the details.

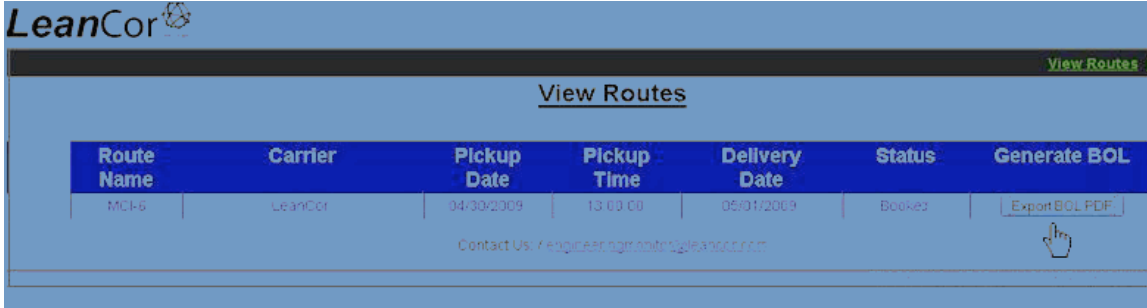


Route Name	Carrier	Pickup Date	Pickup Time	Delivery Date	Status	Generate BOL
MCI-5	LeanCor	05/01/2009	09:00:00	05/04/2009	Ordered	
MCI-4	LeanCor	04/30/2009	09:00:00	05/04/2009	Ordered	

Fig. 23.0

Generate Bill of Lading

Shipments with a “Booked” or “In Transit” status will offer the option of generating the Bill of Lading automatically. You can do so by clicking on the “Export BOL PDF link” as shown in Fig. 24.0. Please note: Adobe Reader 6 or later is required to view and print pallet labels.



Route Name	Carrier	Pickup Date	Pickup Time	Delivery Date	Status	Generate BOL
MCI-5	LeanCor	04/30/2009	13:00:00	05/01/2009	Booked	Export BOL PDF

Fig. 24.0

MCFA Policy Guidelines

The following is a summary of relevant MCFA transportation policies:

Supplier on time delivery performance will be measured against the shipment receipt date, in the range 2 days early/no days late. Failure to provide adequate planning and transit time will be reflected in this measurement.

Additional expedite shipping costs incurred that are the result of a supplier not sending the ready pick-up notice, or supplying the notice past the prescribed time will be the responsibility of the supplier.

Suppliers must ensure shipment is ready and request sent to LeanCor to allow adequate planning and transit time to meet delivery due date. 48 hours advance notice to LeanCor plus the additional posted transit time(s) to MCFA is required. The Transit Matrix is attached below; if your location is not listed, please notify your MCFA Planner. Note transit times do not include weekends.

Transit Matrix

In the near future we will transition this "ready to ship" notice to LeanCor into your MCFA delivery performance, instead of the "DUE DATE" at our MCFA dock. This future change will help us measure the carriers' performance as well as our own receiving process at MCFA.

Suppliers requesting LeanCor to provide expedited service must either:

A. Have prior MCFA approval and PFA (Premium Freight Authorization) number from your MCFA Planner.

OR

B. Assume responsibility for associated freight costs.

Suppliers expediting freight and paying the cost due to past due or not sending the "ready for pick-up" notice at the proper time are required to use LeanCor to manage that freight movement. This is so MCFA and LeanCor may manage this critical freight. If a supplier can provide documented quotes that the service could have been provided from a different carrier at a lower cost that meets the delivery and quality requirements of logistics, MCFA will review for a rebate of the difference in costs.

TL (Truck Load) and LTL (Less than Truck Load) – LeanCor LLC will be managing MCFA supplier truckload and less than truckload shipments. LTL freight is heavier than 150 lbs. but usually under 7000-8000 lbs.

Multi-stop truckload - LeanCor will initiate updates to any existing consolidated LTL service and will provide this service to many local (US & Canada) suppliers.

LeanCor will also provide Expedited freight service including:

Air Freight

Team Drivers

LTL tailgate

Weekend delivery to MCFA (with written prior approval only)

Weekend Delivery

MCFA does not accept weekend delivery without prior approval. All exceptions must be requested and approved with prior authorization and approval from MCFA staff. Approval must be associated with a PFA from your MCFA Planning contact and approval of MCFA Management.

Carriers attempting to deliver on weekends without prior approval (PFA and notification to Logistics/CLS) will not be accepted. Any charges resulting from failure to comply with the outlined procedure may result in supplier charge backs of freight and assessorial charges.